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Colorado School for the Deaf and the Blind

(Established in 1874)

Kiowa and Institute Streets

Colorado Springs, Colorado 80903

Phone: 636-5186

Automatic TTY Answering Service: 633-3244

ccle Colorado Department of Education - Colvin M. Ezrine - Commissioner

Colorado State Board of Education

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(First Congressional District)

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THE COLORADO SCHOOL FOR THE DEAF AND THE BLIND was established in the spring of 1874 by the 10th Territorial Legislature. The school was first known as the Colorado School for the Deaf. Three years later in 1877, the Colorado Legislature passed a law admitting blind children to the school and it became the Colorado School for the Deaf and the Blind.

The State of Colorado bears the cost of tuition, room, board, laundry and educational supplies for those students whose parents reside in the State. Students from other states may be enrolled and are charged a tuition based on the per capita cost for the education of the Colorado students.

The school conducts classes in Braille as well as sight saving for the blind, and instruction is given to the deaf through total communication.

The academic program of the school parallels the subjects taught in any elementary school and on into high school, as far as the child is able to progress. In addition, programs in physical education, driver training, homemaking, industrial arts, general shop, graphic arts, baking, dry cleaning, auto maintenance and arts and crafts are conducted. Graduates of the school are found in the professions and in the skilled and semi-skilled labor market.

The school has various interscholastic and extracurricular activities and publishes a bi-monthly paper which is sent to all parents of children in the school.

The staff includes teachers, social worker, audiologist, residential supervisors, registered nurses, consultants, pediatrician, oral/ural habilitation specialist, orientation-mobility specialists, occupational and physical therapist, as well as the business, maintenance and dietary staff.

The school will welcome information concerning any child in Colorado who is having trouble with his school work because of poor hearing or vision. Parents are welcome to visit at any time. For further information write:

Superintendent's Office

Colorado School for the Deaf and the Blind

Colorado Springs, Colorado 80903

Greetings from the Superintendent

This handbook is provided for parents in the sincere hope that it will better facilitate cooperation and communication between the home and the school. If the information provided herein does not answer a specific question that may arise during the school year, please feel free to call the Superintendent's office, 636-5186.

It is earnestly hoped that parents will be involved in and concerned about the activities of their children while at school. Be assured that you are welcome to visit CSDB at any time. The Superintendent and administration are always available for a conference. We are hopeful that this handbook will prove beneficial in clarifying certain policies of the Colorado School for the Deaf and the Blind.

Colorado School for the Deaf and the Blind Philosophy

The principal purpose of the Colorado School for the Deaf and the Blind is to provide the best possible education for the students who attend this school. Our objectives include providing opportunities for the student to develop physically, mentally, emotionally and socially to his fullest potential, training and educating him as far as his capabilities allow, and preparing him for a life in the community of his choice after he graduates.

The school exists to provide the best facility available to bring about the optimum development of the total student. Education goes on during all of the person's waking hours and is not restricted to the classroom. It goes on during the time the child is on the playground, in the dining hall and in the dormitory. Everyone who comes in contact with the student furthers his education in some way.

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Advisory Board

The Advisory Board of the school consists of five members appointed by the Governor for terms of six years each. The Board serves in an advisory and consulting capacity with the Commissioner of Education, the State Board of Education, and the Superintendent of CSDB. Regular meetings (which are open to the public) are held monthly at times and places determined by the Board.

Annual Reviews

The individualized education programs of all students will be reviewed annually. Parents and school districts will be advised of the date and time of these reviews.

Athletic Participation

The Colorado High School Activities Association requires signatures by a physician and parent before the student may participate in a sanctioned practice or game. The permission form for the physician's and parent's signature will be in the registration packet or can be picked up at the registrar's office in the Administration Building. All students participating in athletics must have insurance which covers athletic injuries. Only insured students will be allowed to participate in athletics.

Attendance

We ask your assistance and cooperation in seeing that your child attends school regularly. When he is not feeling well, we ask your cooperation in keeping him at home. This is for your child's protection as well as the protection of others. When your child

returns to school after a period of absence, please send a note to the supervising teacher stating the cause of absence. Absentees are recorded in the Superintendent's office. **Regular attendance is vital to your child's progress in school.**

Cafeteria

The school cafeteria is open seven days a week serving three meals a day when school is in session. Residential students eat their meals in the cafeteria. Day students may eat the noon meal, Monday through Friday. Permission must be granted by the Dean of Students for a day student to eat morning or evening meals. If a student requires a special diet, parents should give instructions to the school infirmary. The infirmary will make arrangements with the kitchen for the preparation of the diet.

Calendar

A school calendar is made available to the parents on registration day. Included are dates of homegoing weekends, vacations, athletic events and other important events throughout the school year. Calendars are also available in the office of the Dean of Students.

Change of Address, Telephone Number, Family Information

If you change your address or phone number, please notify the Superintendent's office at once. This is very important in case of an emergency. The school number is 636-5186. This also applies to work and emergency phone numbers. We must have up-to-date addresses and telephone numbers of all parents. If you do not have a telephone, it is necessary that you give us the name

of a person who does have a phone and who can get in touch with you. When parents plan to be out of town, they should advise the school, giving the name and phone number of a relative or neighbor who can take responsibility in any emergency.

If you change address or move into another School District, it will be necessary that you notify the school. The information should include the name of the County, School District and its number.

Children's Use of Telephone or TTY

Children may use the telephone or TTY in the dormitory after receiving written permission from the resident supervisor. All long distance calls are to be made collect. Students may not accept collect calls. Phone calls are to be limited to 10 minutes.

Civil Rights Guarantees

Public Law 94-142 provides for the following guarantees:

- Right to an education
- Right to a free education
- Right to an appropriate education
- Right to least restrictive environment
- Right to due process
- Right to confidentiality
- Right to non-discriminatory testing

Clothing and Supplies

When a residential student enters school, a clothing number will be issued. This number will remain the same as long as the pupil remains at CSDB. Different colors are used in different dor-

mitories. All clothing must be clearly identified with the tape supplied by the school. Clothing need not be new, but it should be clean and mended. All personal items should be clearly identified including shoes. Colors of tapes used:

Ritter Hall, Deaf Boys, Black

West Hall, Special Needs Unit (Deaf Boys, Black; Deaf Girls, Yellow)

Argo Hall, Deaf Boys, Black

Brown Hall, Deaf Girls, Yellow

Jones Hall, Blind Girls, Violet

Palmer Hall, Blind Boys, Blue

Deaf/Blind, Green

The school will not be responsible for lost or damaged clothing, toys, jewelry or other personal possessions. Every effort will be made to minimize the risk of loss and/or damage. Some children will need additional clothing during the year. Clothing will wear out and other items will be outgrown. If additional clothing is needed, parents will be notified. Please remember to mark this additional clothing with number tapes. Much clothing is lost through borrowing and loaning. Children may not borrow clothing from other children. A room containing lost and found clothing is located in Brown Hall. Any parent aware of lost clothing, please notify the Dean of Students' office with a description of the article as soon as possible.

- NOTE:**
1. Please enclose in the suitcase a list of clothing being sent with the child.
 2. If a child mistakenly returns home with clothing or other articles which do not belong to him/her, please return the item (s) to the school as quickly as possible.

Recommended List of Clothing for Small Girls (6 to 12)

1 dress-up coat	4 white vests or bras
1 school coat	7 pairs of anklets
2 sweaters	1 bathrobe
1 dress-up dress	3 nightgowns or pajamas
10 dresses or jeans	1 cap
2 blouses	1 scarf
1 pair of dress shoes	1 pair of gloves
1 pair of school shoes	1 hair brush
1 pair of shoe laces	1 comb
1 pair of white gym shoes	1 nail brush
1 pair of gym shoe laces	1 toothbrush
1 pair of bedroom slippers	1 tube toothpaste
1 pair of overshoes	1 box Kleenex
4 white slips	1 bottle of shoe polish
8 pairs of panties	1 bottle hand lotion
1 bathing suit	1 bottle shampoo

Please furnish one small suitcase and one small trunk or footlocker. Mark each article of clothing with a number tape.

Recommended List of Clothing for Older Girls (13 to 21)

2 dress-up dresses (skirts, blouses or sweaters)

10 dresses, jeans or slacks

1 bathrobe

1 dress-up coat

3 nightgowns or pajamas

1 sweater, coat or jacket

3 shirt blouses

1 pair of dress-up shoes

1 pair of gloves

1 pair of school shoes

1 hair brush

1 pair of white gym shoes

2 combs

1 pair of gym shoe laces

1 nail brush

1 pair of bedroom slippers

1 toothbrush

4 slips or half slips

1 tube of toothpaste

8 pairs of panties

1 box of Kleenex

6 bras

1 bottle of shoe polish

6 pairs of anklets

1 pint bottle of shampoo

2 pairs of nylon hose

1 box laundry soap

1 bathing suit

1 bottle hand lotion

Mark each article of clothing with a number tape. Please furnish one small suitcase and one small trunk or footlocker.

For deaf girls: Please send sewing kit with needles, thread, thimble and scissors.

Recommended Clothing List for Small Boys (6 to 13)

1 dress-up suit	1 pair of shoe laces
1 school jacket	1 pair of snowboots
1 extra pair good slacks	12 pairs of socks
4 pairs of school pants (washable)	1 pair of gloves
4 pairs of jeans	2 belts (school and dress)
2 sweaters (1 coat sweater)	2 ties
2 jackets for play (jean jackets)	1 cap
7 shirts	1 comb
3 sweatshirts	1 hair brush
8 undershirts	1 toothbrush
8 undershorts	1 tube of toothpaste
1 bathrobe	1 box of Kleenex
3 pairs of pajamas	1 bottle of liquid shoe polish
1 pair of dress shoes	1 pint bottle of shampoo
1 pair of school shoes	1 bottle of hand lotion
1 pair of gym shoes	1 bathing suit

Mark each article of clothing with a number tape. Please furnish one small suitcase and one small trunk or footlocker.

Recommended Clothing List for Older Boys (14 to 21)

2 sport jackets and slack outfits or suits

1 dress topcoat

1 pair of shoe laces

2 sweaters

1 hat or cap

10 shirts

3 neckties

4 pairs of school pants (washable)

1 pair of gloves

1 jean jacket or play coat

2 belts (school and dress)

4 pairs of blue jeans

12 pairs of socks

1 bathrobe

1 razor (electric for blind boys)

3 pairs of pajamas

1 toothbrush

8 pairs of shorts

1 tube of toothpaste

8 pairs of undershirts

1 can deodorant

1 pair of dress shoes

1 comb

1 pair of strong school shoes

1 bottle of shoe polish

1 pair of bedroom slippers

1 box of Kleenex

1 bathing suit

1 pint bottle of shampoo

1 pair of gym shoes

1 bottle of hand lotion

Mark each article of clothing with a number tape. Please furnish one small suitcase and one small trunk or footlocker.

If there are questions or concerns regarding the clothing list, a parent may contact the school social worker.

Children may bring pictures, games and wheeled toys to the school. This is done with the understanding that the school will not be responsible for loss or damage due to negligence on the part of another child.

Colorado Index

The school publication entitled **The Colorado Index** is published five times a year in September-October, November-December, January-February, March-April and May-June. This publication allows for a communication vehicle while at the same time providing meaningful writing and graphic arts experiences for pupils.

Counseling and Guidance

The social worker and counselors are available to students and parents. Requests for conferences or for special help for a child should be addressed to the Director of the Child Evaluation Center.

Day Students

All students living within the city limits of Colorado Springs are required to live at home. A Colorado Springs student will be allowed to live in the dormitory if there are special circumstances and approval is given by the Superintendent. Day students may arrive at school no earlier than 10 minutes prior to the time school starts. Parents are to pick up their children at the time school is dismissed. If a parent is going to be late, the Principal's office should be notified. Day students are to be dropped off and picked up at the school building. If circumstances exist which prevent the parent from dropping children off or picking children up at the school building, parents should make arrangements with the Dean of Students for care of their child. The dormitories cannot accept responsibility for the students without previous arrangements being made. Day students will

be allowed to come back to school in the evening or on Saturday and Sunday for participation in athletic events or for recreational activities. Arrangements must be made with the Recreation Department for involvement in recreational activities.

Discipline

In accordance with Colorado Revised Statutes 1973, 27-35-112, pupils subject to rules. . . All pupils placed in the school by parents, guardians, or other persons are required to conform to the rules and regulations of the school, and any failure to comply with the same will subject the offender, at the option of the Commissioner of the Department of Education, to a loss of the privileges of the school.

Rules were developed and are implemented to protect all students' rights. Any student who disrupts the educational process, who interferes with the rights of others, whose conduct is contrary to the standards of good behavior, or whose conduct is otherwise in violation of established school policies and procedures is considered disruptive, regardless of age. A student will be counseled relating to disruptive behavior. Disciplinary action may include restrictions, separation from the group, suspensions, etc.

Eligibility Requirements

1. Parents or legal guardians must be residents of Colorado.
2. Hearing or vision impairment must be of such a nature that the child cannot be advantageously educated in the regular public schools in terms of total program offerings and related

services. If the loss of vision or hearing is so severe that a child cannot receive the social, emotional, physical and educational program which he/she requires in the local public schools, the child may be enrolled in the Colorado School for the Deaf and the Blind.

3. Educable children with secondary handicaps are considered for enrollment.

4. Applications and educational/medical records are requested prior to processing of applicant.

5. Applicants will be evaluated by the Colorado School for the Deaf and the Blind Evaluation Team. Requests for evaluations should be made far in advance of anticipated enrollment by contacting the Director of the Child Evaluation Center.

Emergencies

In case of serious injury or illness or in the event of an emergency, the parent is called first. If the parent fails to answer, the person you listed as the emergency contact will be called next. If necessary for the child's well-being, the school will proceed with whatever medical attention is necessary. Please see that the permission form in the registration packet is notarized. This gives the parents' consent for their child to receive emergency medical, surgical, and immunization treatment as deemed necessary by the School Administration, and upon the advice of the attending physician. Every effort will be made by the School Administration to contact the parents in such an emergency. Please keep in mind that for emergency purposes,

complete, accurate information, including current home phone number, is very important.

Enrollment (Registration)

Application forms should be completed before a child will be considered for enrollment. These forms may be secured by sending the school the name of the applicant, the type of disability, the birthdate, the name and address of the parent or guardian and School District of residence.

1. Registration (new students)

Parents will be notified of the date to bring their child to the school. Parents or guardians must accompany the child at the time of initial registration. A birth certificate or certified baptismal certificate may be required. Copies of divorce proceedings, adoptions, and other legal procedures involving the child must be submitted with the application. Prior to enrollment, the child must have a physical, dental, and ophthalmological (blind students) examination. The evaluation team forwards all reports and recommendations for placement to the Superintendent. The Superintendent will make the final decision on a child's eligibility for enrollment.

2. Registration (returning students)

Students who were enrolled during the prior school year will register on the date specified in the school calendar. The annual medical, dental and all other forms should be returned to the school prior to the date of your child's registration.

Enrollment of any child who was not in attendance at the school during the prior year will be considered on an individual

basis. This also applies to children who were withdrawn or were dismissed during the previous year.

Entrance Age

Deaf or blind children under the age of 21 may be enrolled. Normally, mature 4-year-olds may be enrolled as residential students. Exceptions will be made on an individual basis. The school does provide educational services to younger children on a day basis.

Excused Class Absences

Absence due to an appointment with a dentist or doctor may be excused. Children leaving school during the day should bring a signed note from their parents in advance stating the reason for the absence. No pupils will be allowed to leave the school during the day with an adult other than a parent or guardian until proper permission is given by the parent. Temporary or long-term exclusion from Physical Education must be cleared through the Principal's office. Permission-to-leave slips will be made out in the office, signed by the teacher, and left in the office as the pupil leaves the building.

Financial Support

Services which are provided at no cost to the parent or student are:

1. Tuition
2. Room and Board

The parents financial obligations are as follows:

1. Accident insurance

All students are required to have coverage under an accident insurance policy.

2. Clothing (See page 3)

3. Incidental Fund—\$30.00

This is an expense fund which will cover spending money on field trips, vocational projects, subscription to the **Index** (\$2.00), long distance telephone calls, toiletry articles, medication, small clothing items in an emergency, etc. Students writing letters home and purchasing postage out of the office will be charged postage out of this account.

4. Allowances

Money for weekly allowance in accordance with the following schedule:

5 to 9 years of age: \$.50 per week or \$18.00 per year

10 to 13 years of age: \$1.00 per week or \$36.00 per year

14 years of age and older: \$1.50 per week or \$54.00 per year

Allowances will be handled through the office. It is very important that every child have some spending money. Because of the possibility of money being lost or stolen, we request that all money be placed on deposit in the school office. Do not give or mail money to your child.

Students begin vocational work at approximately 14 years of age. At that time there may be certain costs incurred in connection with projects that are made as a part of this program. Such projects then become the property of the student.

If it is not possible to deposit all the money necessary for the school year at the time of enrollment, arrangements must be

made to make payments on an installment basis. All checks and money orders should be made payable to the Colorado School for the Deaf and the Blind. Please indicate the purpose of the money.

Parents needing financial help can make their own arrangements through local organizations such as social agencies, service clubs or the county court. Parents needing assistance in these matters may contact the school social worker for advice. Financial arrangement for support of the child should be completed before enrollment. Special consideration on the above may only be made by the Superintendent.

Parents will receive an annual itemized accounting of the incidental and allowance funds.

Health Examinations

Medical examinations are the parents' responsibility. Parents will be given medical forms and must obtain the following medical examinations prior to enrollment: physical, dental, and ophthalmological (blind). Audiological testing will be accomplished at the school.

Yearly Registration—Each summer parents receive a packet with appropriate forms to be filled out at the time of medical examination. These completed forms are to be submitted to the school on registration day. Audiological tests will be done at school as needed.

Other examinations needed for the child will be required of the parents on an individual basis as needed.

Each child must be immunized for smallpox, diphtheria, polio, whooping cough, tetanus and measles.

Hearing Aids

The Audiologist is responsible for making annual hearing checks and for maintaining hearing aids. Minor repairs and battery replacements will be made from funds deposited with the school. Estimates will be obtained for major repairs and permission secured from the parents before proceeding. Communication is maintained between the parents and the Audiology Department regarding any problems or concerns about audiological examinations and hearing aids.

The use of personal hearing aids and/or group auditory training equipment is mandatory in the Lower School and highly encouraged in the Upper School. Personal hearing aids will not be used during physical education classes.

Individual hearing aids may be used in appropriate vocational areas where they are beneficial and safe. These areas will be determined by the Vocational Supervisor.

During "quiet time" activities in the dorm, the use of personal hearing aids for lower school children is mandatory and highly encouraged of the upper school students (unless otherwise stipulated by parent or special exception).

NOTE: In the event a new aid is purchased, parents should notify the school audiologist of the make, model, serial number and for which ear the amplification has been fitted.

Homegoings and Vacations

Parents of residential students are encouraged to have their child home on as many weekends as possible. This helps to strengthen family ties as well as give the student a needed break from school routine.

Students living within a 120-mile radius of Colorado Springs must go home on weekends designated by the school. Homegoing weekends are listed on the school calendar.

Parents will be notified by letter of vacations and holidays. Please send tickets to the Superintendent's office or indicate your travel arrangements by the deadline indicated in the letter. Do not send tickets to any other individual or office. The Registrar will call parents collect if we have not received travel plans by the date indicated.

School will be closed for Columbus Day, Thanksgiving, Christmas, Washington's Birthday, Spring Vacation and Easter. All students return home during these vacations.

When children are going to go home, it is necessary for parents to do two things:

1. Notify the Superintendent in writing by the Wednesday prior to the date the child is to go home.
2. Send a bus ticket to the school for transportation or inform the school of the name of the person who will pick up the child.

Mail bus tickets to the attention of the Superintendent at least one week in advance. **Do not send tickets to the child, the teacher or the dormitory supervisor.** Please make the instructions clear as to the exact date of the month, day of the week, and hour of the day your child is to take the bus. The school cannot be responsible for tickets sent to the child.

Returning to School

The Denver bus will deliver the students to the campus of the school. School personnel will meet only one northbound Pueblo

bus. Please check with the Superintendent's office for the time to make the above connections. Students arriving on buses that are not met by school personnel may take a taxi back to school.

Parents are to call in to the Englewood Bus Station if they wish to make reservations for students riding the bus back to school on Sunday.

Children should not leave school until 3:00 p.m. on Fridays unless bus schedules require earlier dismissal. Children should return to school by 5:00 p.m. on Sunday in order that it will not be necessary to make the trip from the bus station to the school after dark.

If a child is late in returning to school, parents should send along a written excuse for the late return. Children will not be excused from school during the week except for an emergency.

Infirmary Services

The medical staff includes the services of a pediatrician, a consulting psychiatrist and registered nurses. A nurse is on duty 24 hours a day whenever students are on campus. Off campus medical services shall be used only in cases where necessary and at the expense of the parents or guardian.

At the time of the annual registration, or when appropriate during the year, parents are requested to report to the head nurse any special medical problems which may exist, any hospitalization which may have taken place at home, and the results of any special medical examinations involving your child.

For the protection of all students anyone with symptoms of contagious disease will not attend school. Parents will be contacted to take the student home.

Infirmiry personnel will send a postcard to the parents after the student has entered the infirmiry for 24 hours or, has been seen by the doctor and recommended to stay in the infirmiry.

Day students sent to the infirmiry will be treated for minor accidents or sickness. In the event the child is unable to return to the classroom, parents will be notified to come for their child.

Insurance

Each student must have accident insurance coverage which may be purchased through the school. In addition, parents are highly encouraged to provide medical insurance coverage by either military (when applicable) or personal medical insurance. Medical insurance is for expenses beyond those which the school provides.

Certain health conditions or medical problems requiring surgery and/or hospitalization are the primary responsibility of the parents and should be covered by family medical insurance. Examples are heart problems, orthopedic or orthodontic conditions, warts, appendicitis, etc.

Labeling Clothing

To prevent the loss of such articles of clothing as sweaters, coats, caps, socks, pants, shirts, shoes, and boots, all articles should be labeled with the child's clothing number.

Lost and Found

Please notify the office of the Dean of Students at once when your child has lost an important article at school. Please provide a good description of the lost article. The school maintains a "lost

and found" room which parents are welcome anytime to examine for lost articles. At the close of each school year, unclaimed articles are distributed to needy students the following year.

Mail from Home

Please write to your child approximately once a week. Children become worried and upset if they do not hear from home frequently. Plan to include a game, toy or some small treat from time to time.

Medication

Students may not keep medication in the dormitory. Parents should send all medication to the infirmary for distribution. If medication comes to the dormitory, the resident supervisor should send the medication to the infirmary.

Prescription medication will not be sent home with the students when the student is not personally accompanied by a responsible adult.

Prescription for medication must be made by a doctor and labeled before the medication can be dispensed to the student. The prescription must be on file in the infirmary.

If the student's prescription needs refilling, the Dean of Students will write a letter to the parents requesting appropriate refills.

Open Records Policy

The Family Educational Rights and Privacy Act (Buckley Amendment) provides parents/guardian of a student the right to

inspect and review the education records of the student under 18 years of age. Eligible students (those 18 years of age and older) have the same right.

School policy insures compliance with the Act. A copy of this policy may be obtained through the Superintendent's office.

Parents or students have the right to file complaints with the Department of Health, Education and Welfare concerning alleged failure of the School to comply with the statute.

Order of the Day

Signal	Weekdays	Saturday & Sunday
Wake-up	6:30 a.m.	7:00 a.m.
Breakfast call	7:00 - 7:45 a.m.	7:57 - 8:50 a.m.
School call	8:15 a.m.	
First period	8:20 a.m. - 9:05 a.m.	
Second period	9:10 - 9:55 a.m.	
Sat.-Sun. Brunch		10:00 - 10:30 a.m.
Third period	10:00 - 10:45 a.m.	
Fourth period	10:50 - 11:35 a.m.	
Dinner call	11:35 - 12:30 p.m.	12:42 - 1:30 p.m.
Fifth period	12:35 - 1:20 p.m.	
Sixth period	1:25 - 2:10 p.m.	
Seventh period	2:15 - 3:00 p.m.	
Lower School Dismissed	3:00 p.m.	
Eighth period	3:05 - 3:50 p.m.	
Upper School Dismissed	3:50 p.m.	
Supper call	5:30 - 6:30 p.m.	5:35 - 6:30 p.m.
Quiet Hour	7:00 p.m.	
Snack Bar	8:00 - 9:00 p.m.	
Retire	Sunday thru Thursday	Friday & Saturday
Primary Dorm	8:30 p.m.	9:00 p.m.
Intermediate Dorm	9:00 - 9:30 p.m.	10:00 p.m.
Advanced Dorm	10:00 - 10:30 p.m.	11:30 p.m.
18-year-olds	11:00 p.m.	1:00 a.m.

Saturday and Sunday—Recreational activities are scheduled for students on Saturday and Sunday afternoons. Sunday morning the students have the opportunity to attend the church of their choice.

Parent-Staff Association

You are encouraged to join the Parent-Staff Association. Membership is offered to parents and staff. A membership drive will be initiated in early fall. Membership dues may be paid on registration day. An annual meeting takes place in the spring. The PSA authors newsletters to parents and staff.

Parental Permission

The school program includes a well-rounded schedule of athletics and social activities. Parental permission for participation is requested for some activities. If the child is to be away from school overnight or is scheduled to engage in any activity that might involve risks (like skiing), it will be necessary for the parent to give us written permission for the child to participate. Requests for such permission will be sent to the parent prior to the date for the activity. Please return these permission slips promptly.

Students may visit in the homes of other students with written permission from parents of both students involved. Permission must be written for each invitation and specific date. The school will not accept blanket permission. Any exception to the above will only be made by the Dean of Students. Please do not send them to your child. Although students are allowed to ride in cars with staff members, they must have written permission from parents to ride in cars belonging to other individuals.

Parties

Children are provided parties and plan parties to celebrate holidays, special occasions and their birthdays. These parties

are coordinated through the children's teacher or resident supervisor.

Parents are also encouraged to host parties at school for their children. Arrangements should be made through the principal (school) or Dean of Students (dormitory).

Religious Training

Churches cooperate with the school in providing religious activities for children. Permission must be given for the child to go off campus under the supervision of personnel from the church. Not all churches are able to participate in this program because of difficulties in finding adequate personnel and providing transportation.

The school will provide parents with a religious education permission form. Parents are requested to sign this form, indicating church preference and indicating approval for your child to leave the school chaperoned by church personnel.

Church attendance is a matter between the child and the parent. If the parents indicate that they want their child to attend church, school personnel will advise the parents if attendance becomes a problem.

Children are encouraged to attend the same church for the entire school year. They will not be permitted to change from one church to another without written permission from the parents.

Church representatives will be on hand on registration day.

Reporting Pupil Progress

ACADEMICS: Student progress will be reported to the parents on a quarterly basis. Student permanent education

records of reported progress will be maintained in the student's educational file.

DORMITORIES: Residential living evaluations and unit grades are a summary of the child's health habits, personal grooming, household duties and responsibilities, personal relationships and social interaction. Students' residential living evaluations and unit grade reports will be sent to the parents at the end of each semester. Student permanent dormitory records of reported progress will be maintained in the Dean of Students' Office.

School Brochure

The brochure informs the public regarding programs and services for deaf, blind and deaf/blind children at the Colorado School for the Deaf and the Blind. This brochure will be available to all parents on registration day or by writing to the registrar's office at the School.

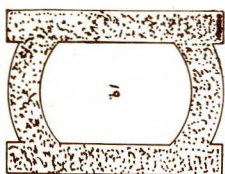
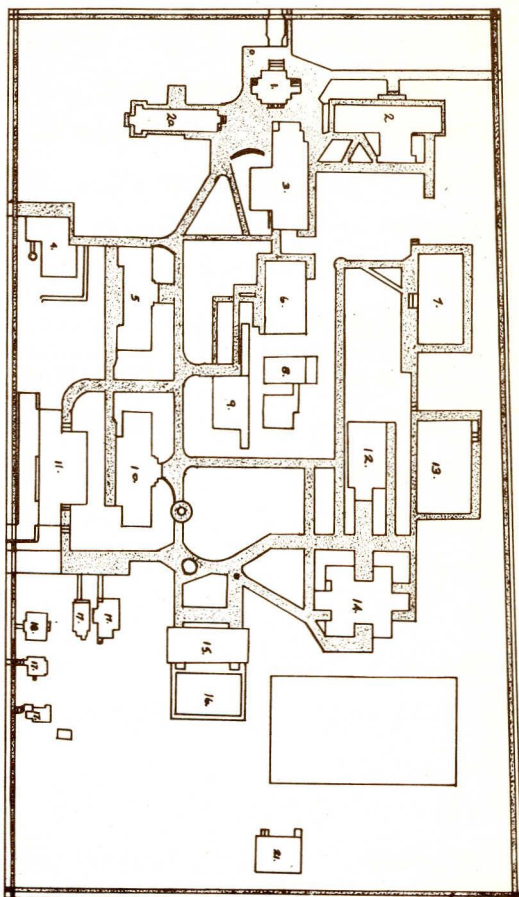
School Hours

	Class Begins	Class Dismissed
Prep	9:00 a.m.	11:35 a.m.
Lower School	8:20 a.m.	11:35 a.m.
Upper School	8:20 a.m.	11:35 a.m.

	Class Begins	Class Dismissed
Prep	12:35 p.m.	3:00 p.m.
Lower School	12:35 p.m.	3:00 p.m.
Upper School	12:35 p.m.	3:50 p.m.

School Map

1. Administration Building
2. School Building
3. Argo Hall
4. Heating Plant
5. West Hall
6. Industrial Building
7. Jones Hall
8. Greenhouse
9. Infirmary
10. Ritter Hall
11. Stone Vocational Building
12. Dining Building
13. Palmer Hall
14. Education Building
15. Work Gymnasium
16. Therapy Pool
17. Residence
18. Cottage House
19. Track and Field
20. Brown Hall
21. Stable



Stratton Prizes

Mr. Myron Stratton established an endowment fund on September 29, 1902 with instructions that the interest was to be used as monetary awards for students who demonstrate excellence in effort, attitude and achievement. Annually the money earned by each child is placed in savings at a local bank. When the student graduates or leaves school, the savings, including interest, which the child has accumulated throughout his/her enrollment at the school is forwarded to the child.

Students' Rights and Responsibilities Booklet

This booklet has been written for the students to give them an awareness of their rights and responsibilities while enrolled. This booklet will be accessible to all parents and students on registration day or by writing to the office of the Dean of Students.

The School has the right and the responsibility to set standards and rules for all students including those 18 years of age and older. School officials are careful to assure that rules are appropriate and designed to assist all pupils in growth and development.

Supervision of Children

Supervision is available during the entire time the child is on campus. During the day the teachers are responsible for the child's activities. After school hours, dormitory supervisors are on duty.

Teletypewriter Services on Campus

The automatic teletypewriter answering service (633-3244) enables the school to have a communication link with the deaf community 24 hours a day, seven days a week. This will be manned by the secretarial staff from 8:00 a.m. until 4:30 p.m. Monday through Friday. At all other times 633-3244 will be on automatic answering service, and all calls will be responded to the following morning or on Monday morning following the weekend.

We wish to urge all TTY callers to please let the phone ring at least 60 seconds. This should allow sufficient time for someone to activate the TTY at school.

Other TTY phone listings at CSDB are:

Monday - Friday 8:00 a.m.-4:30 p.m.

Administration Building	633-3244
CEC	633-8786
Vocational Rehabilitation	634-6278

Monday - Friday after 5:00 p.m. and weekends

Argo Hall	636-9696
Brown Hall	633-3315
Ritter Hall	636-1405

Automatic answering service Monday - Friday after 4:30 p.m. and weekends

Administration Building	633-3244
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Title IX: Equal Education Opportunity for Women

The regulations that implement Title IX of the Federal Education Amendments of 1972 are in effect as of July 21, 1975. Title IX is for the purpose of ending sex discrimination in educa-

tion. It applies to all aspects of all education programs or activities in schools which receive federal funds for any of those programs.

Visiting School/Dormitory

Parents are encouraged to visit the rooms of their children often so that they will know the progress of their children and become acquainted with school procedures. Please check in with the Principal's office before proceeding to any classroom. It is suggested that parents do not plan to visit school during the first three weeks of school and that visits for the purpose of observing the regular class work in any room not be made during the last two weeks.

Relatives may visit the child on campus unless we have received instructions from parents to the contrary. Parents may visit the dormitories at any time before 7:00 p.m. Visiting time for other than parents or relatives takes place on Saturdays and Sundays between 2:00 p.m. and 4:00 p.m.

Vocational Rehabilitation Act

The rules and regulations for the administration of Section 504 of the Vocational Rehabilitation Act of 1973 were signed by the Secretary of HEW with an effective date of June 3, 1977.

In essence, Section 504 provides that "no otherwise qualified handicapped individual. . .shall, solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Withdrawals

If a child is to be withdrawn from school or transferred to another school, the parent should come into the office to give notice at least a **week in advance** of the child's last day of attendance. This is necessary so that records and transfers may be properly filled out. All textbooks and library books must be returned before the child's last day of class. No withdrawal is to take place without the consent of the parent. If a note is sent, please include the forwarding address.

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