

**Rocky Mountain Arsenal Medical Monitoring Program**  
***Citizen Advisory Board***

**I. Objective:** The objective of this recommendation is to establish a forum, hereafter referred to as the Citizen Advisory Board (CAB)<sup>1</sup>, in which representatives for the communities surrounding the Rocky Mountain Arsenal (RMA), the Parties, local health departments and the Site-Specific Advisory Board (SSAB) or Restoration Advisory Board (RAB) interact with the Colorado Department of Public Health and Environment's (CDPHE) RMA Medical Monitoring Program staff. The responsibilities of the CAB are consistent with those of the MMAG which were defined by the RMA On-Post Record of Decision. The CAB is responsible for evaluating information concerning exposure pathways and identifying and recommending appropriate public health actions. As core program recommendations will have already been developed by the MMAG, the CAB will be responsible for reviewing program implementation and making recommendations on required changes.

**II. Proposed Structure:**

- A. Membership:** The CAB membership shall be constituted as follows:
- (1) The board will have a maximum of 18 members<sup>2</sup>.
  - (2) One-half of the board will be initially composed of former RMA Medical Monitoring Advisory Group (MMAG) members.
  - (3) The term of community, RAB and SSAB membership will be limited to 2 years. If there are not community members available or interested in filling the membership, the current member may hold that slot until another person is interested in filling that slot.
  - (4) The term of membership will be staggered for approximately 1/3 every two years in order to maintain continuity.
  - (5) Each stake-holder representative is responsible for recruiting and recommending replacement members representing their community, agency, etc.
  - (6) New members should have an educational, scientific or medical background. This is not a requirement but is preferred.
  - (7) Party representatives are part of the CAB to keep a direct line of communication open to the community members.

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<sup>1</sup> The RMA Citizen Advisory Board (CAB) replaces the RMA Medical Monitoring Advisory Group (MMAG). In contrast to the CAB, the purpose of the MMAG was to develop program recommendations.

<sup>2</sup> Three members each from the communities of Commerce City, Henderson and Montbello or other potentially affected communities. One member each from Army, CDPHE, Denver Environmental Health, EPA, Shell, potential SSAB and RAB, TCHD and USF&WS.

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- B. **Meetings:** The CAB will meet quarterly or as needed. CDPHE may request that the CAB meet for special purposes. Changes in frequency will be determined by the CAB membership.
  
- C. **Support:** CDPHE will collaborate with the CAB in the following ways:
  - (1) Assist in setting meeting times and locations.
  - (2) Facilitate communications, organization, and distribution of materials.
  - (3) Provide the information and resources necessary to carry out the CAB's responsibilities.
  - (3) Record and prepare meeting summaries.
  - (4) Respond to CAB requests for information and advice.
  - (5) Respond to CAB recommendations.
  
- D. **Responsibilities:** The following describes the CAB's responsibilities.
  - (1) The CAB will receive and evaluate status reports and other information regarding the RMA Medical Monitoring Program.
  - (2) The CAB will supplement the Medical Monitoring Program's community outreach activities by facilitating communications between the communities and CDPHE.
  - (3) The CAB will advise CDPHE on the effectiveness of the program and the need for program modification.
  - (4) The CAB will establish their own ground rules and put out an annual calendar of events and objectives.
  
- E. **Date of CAB Creation: August 18, 1999.**