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WICHE Executive Committee Meeting Agenda



**March 5-7, 1976
Los Angeles, California**

WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION



WICHE

Western Interstate Commission for Higher Education

an equal opportunity employer

COMMISSIONERS

ALASKA

- *John S. Hellenthal, Attorney, Box 941, Anchorage 99501
- Dr. Don M. Dafoe, Executive Vice President, University of Alaska, Fairbanks 99701
- T.D. Dumas, Principal, East Lathrop High School, 4725 Harvard Circle, Fairbanks 99701

ARIZONA

- *Sam Flake, President, Western Business Machines, 757 S. El Dorado, Mesa 85202
- Dr. Richard A. Harvill, Box 4446, University Station, Tucson 85717
- Lawrence E. Woodall, Executive Coordinator, Arizona Board of Regents, 1535 W. Jefferson, Phoenix 85007

CALIFORNIA

- *Dr. Glenn S. Dumke, Chancellor, The California State University and Colleges, 5670 Wilshire Boulevard, Los Angeles 90036 Vice-Chairman
- Dr. Rita R. Campbell, Senior Fellow, Hoover Institution, Stanford University, Stanford 94305

COLORADO

- *Dr. A.R. Chamberlain, President, Colorado State University, Fort Collins 80523
- Dr. Joanne E. Arnold, Acting Associate Vice-Chancellor for Faculty and Staff Affairs, University of Colorado, 815 Park Lane, Boulder 80302
- C. Gale Sellens, Vice President, Affiliated Bankshares of Colorado, Inc., President, Security National Bank, P.O. Box 5586, Denver 80217

HAWAII

- *Dr. Frederick P. Haehnlen, Jr., Professor of Education, College of Education, University of Hawaii, 1776 University Avenue, Honolulu 96822
- John B. Connell, Executive Director, Construction Industry Legislative Organization, Suite 2110, 2828 Paa Street, Honolulu 96819
- Patricia Saiki, State Senator, 784 Elepaio Street, Honolulu 96816

IDAHO

- *Martha D. Jones, M.D., 1504 Warm Springs Avenue, Boise 83702
- Dr. John B. Barnes, President, Boise State University, Boise 83725
- Dr. Ernest W. Hartung, President, University of Idaho, Moscow 83843

MONTANA

- *Dr. Lawrence K. Pettit, Commissioner of Higher Education, The Montana University System, 1231 11th Avenue, Helena 59601
- F. John Allaire, M.D., 1220 Central Avenue, Great Falls, Montana 59401
- Herman C. Ross, D.V.M., P.O. Box 875, Kalispell 59901

NEVADA

- *Dr. Thomas T. Tucker, Chairman, Department of Educational Administration and Higher Education, College of Education, University of Nevada, Reno 89507
- Fred M. Anderson, M.D., Regent, University of Nevada, 275 Hill Street, Reno 89501
- Dr. Patricia A. Geuder, Associate Professor of English, University of Nevada at Las Vegas, 107 Elm Street, Henderson 89015

NEW MEXICO

- *Dr. Ferrel Heady, Professor of Political Science and Public Administration, University of New Mexico, 2062 Mesa Vista, Albuquerque 87131
- Dr. Lenton Malry, State Representative, 3000 Santa Clara, S.E., Albuquerque 87106 Chairman
- Alfonso E. Ortiz, Assistant Professor of Education, New Mexico Highlands University, 325 Tecolote Street, Las Vegas 87701

OREGON

- *Gladys McCoy, State Ombudsman, 6650 Amherst, Portland 97203
- Dr. Roy E. Lieuallen, Chancellor, Oregon State System of Higher Education, P.O. Box 3175, Eugene 97403
- Barbara Stalions, 7870 S.W. Broadmoor Terrace, Portland 97225

UTAH

- *Donald B. Holbrook, Attorney, Walker Bank Building, Salt Lake City 84111
- Dr. G. Homer Durham, Commissioner of Higher Education, Utah State Board of Regents, 1201 University Club Building, 136 East South Temple Street, Salt Lake City 84111
- Jean M. Overfelt, Member, Utah State Board of Regents, 1159 Jaren Circle, Salt Lake City 84108

WASHINGTON

- *Gordon Sandison, State Senator, Insurance Broker, P.O. Box 2025, Port Angeles 98362
- Patrick M. Callan, Executive Coordinator, Washington State Council for Postsecondary Education, 908 East 5th Street, Olympia 98504
- Dr. Glenn Terrell, President, Washington State University, Pullman 99163

WYOMING

- *Francis A. Barrett, M.D., 1616 East 19th Street, Cheyenne 82001
- Dr. William D. Carlson, President, University of Wyoming, Laramie 82071
- William G. Rector, State Senator, 3919 Central Ave., Cheyenne 82001

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Dr. Robert H. Kroepsch, Executive Director, WICHE headquarters

*Member of the 1975-76 Executive Committee

March 1976

WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION

Executive Committee Meeting

March 5-7, 1976

The Biltmore Hotel

Los Angeles, California

SCHEDULE

Friday, March 5

9 a.m.- 3 p.m. Meeting of the Committee on the Future Florentine Room

12:30 p.m. Group luncheon for the Committee on the Future Corsican Room

2:30- 5 p.m. Meeting of the General Regional Programs
Divisional Committee Valencian Room

3 p.m-5 p.m. Meeting of the Planning and Management
Divisional Committee Florentine Room

* * * * *

*6 p.m. WICHE Social Hour Grand Avenue Suite

*7:30 p.m. OPENING DINNER SESSION Corinthian Room

(Program to be announced)

Saturday, March 6

8:30 a.m. SECOND SESSION Cordoban Room
Coffee and rolls will be available.

10:15 a.m. Break

12:30 p.m. Group luncheon for Commissioners, Staff, and
Invited Guests Corinthian Room

1:30 p.m. THIRD SESSION Cordoban Room

3:30 p.m. Break

*6 p.m. WICHE Social Hour Grand Avenue Suite

Dinner on your own.

Sunday, March 7

8:30 a.m. FOURTH SESSION Cordoban Room
Coffee and rolls will be available.

10:15 Break

12 noon Adjournment

*No group luncheon is planned in order to permit
early afternoon departures.*

**Spouses invited.*

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WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION

Executive Committee Meeting

March 5-7, 1976

The Biltmore

Los Angeles, California

A G E N D A

1. Approval of the minutes of the semi-annual meeting of the Commission in Phoenix, Arizona, on December 5-7, 1975. *(Previously circulated)*
2. Reports from the Executive Committee member from each state. Each is asked to report briefly on recent developments in his state which have implications for postsecondary education and for WICHE.
3. Report of the Chairman.
4. Report of the Executive Director.
5. Report of the Committee on the Future.
6. Report of the 1975 Legislative Work Conference.

Action Item:

 Consideration of the recommendation from the Legislative Review Committee and vote taken at the Legislative Work Conference. *(See page 6)*
7. Consideration of the report of the Ad Hoc Committee on Legislative Relationships.

DIVISION OF PLANNING AND MANAGEMENT

8. Report of the Divisional Committee.
9. General Progress Report.

DIVISION OF MENTAL HEALTH AND HUMAN SERVICES

10. Report of the Divisional Committee.
11. General Progress Report.

DIVISION OF GENERAL REGIONAL PROGRAMS

12. Report of the Divisional Committee.
13. General Progress Report.

General Regional Programs (continued)

a. Student Exchange Program

- (1) Report on regional concerns in professional education: dentistry, veterinary medicine, indenture, etc.

b. Continuing Education and Library Resources

Action Item

- (1) Consideration of a proposal for further implementation of the Western Interstate Bibliographic Network. (See page 7)

c. Nursing

Action Item

- (1) Consideration of approval to seek and expend funds for the project "Compilation of Nursing Education Research Tools. (See page 9)

d. Regional Services Unit

Action Item

- (1) Consideration of approval to seek and expend funds for the proposal "Management Training for Education Opportunity (EOP) Administrators." (See page 13)

DIVISION OF ADMINISTRATION

14. Presentation of the Financial Report. (See page 15)

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15. Consideration of recommendation to determine whether or not to continue the practice of having two full Commission meetings a year.
16. Progress report on the indepth evaluation of WICHE through the "Attitudinal Survey."
17. Consideration of plans for the Executive Committee meeting to be held in Boulder, Colorado, June 25-27, 1976.
18. Consideration of plans for the annual meeting to be held in Albuquerque, New Mexico, August 11-13, 1976.
19. Report on current publications. (See page 20)
20. Other business.
21. Adjournment.

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A RECOMMENDATION FROM THE LEGISLATIVE REVIEW COMMITTEE
AND THE PARTICIPANTS OF THE 1975 LEGISLATIVE WORK CONFERENCE
TO AMEND THE BYLAWS

RECOMMENDED AMENDMENT TO THE BYLAWS

BACKGROUND

The 1975 Legislative Work Conference, ON TARGET: Key Issues of Region, State, and Campus, continued an 18 year biennial tradition at WICHE while marking a departure in theme and format from previous Conference programs. As in the past, the purpose of the Conference was to provide a forum for discussing mutual concerns shared by legislators and educators. A goal specific to this year's Conference was to promote a better understanding and clearer communications between WICHE and state legislators relative to WICHE programs. This latter objective was addressed by FOCUS ON WICHE, a plenary session to discuss WICHE and its programs, chaired by Representative Anne Lindeman, Arizona, from the Legislative Review Committee.

The Legislative Review Committee consisted of a senator and a representative from each of the 13 western states recommended by the head of their respective legislative house. This committee met in special session on Sunday, 7 December 1975, from 1:30 until 5:30 PM, to review WICHE's purposes, programs, and budgets in preparation for the discussion of WICHE scheduled for the following day. Committee members, representing each of the 13 western states, discussed the broad issues of state autonomy versus regional cooperation, and WICHE's objectives and goals as defined in the Compact and Bylaws.

At Monday's session, the committee proposed to the Conference participants a solution to the problem of improving communication between WICHE and the legislators. The proposal consisted of the recommendation that one of the three commissioners designated by the governor of each of the 13 western states be an actively serving legislator.

Senator Chet Blaylock, Montana, MOVED that the Legislative Review Committee's recommendation appear in Section I, Article II, of the WICHE Bylaws. This motion was seconded by several legislators present. A short recess was called to allow each state to caucus before voting on this issue. The recommended amendment was APPROVED by a 10 to 3 (Colorado, Idaho, and New Mexico dissenting) roll call vote.

ACTION REQUESTED

Approval by the WICHE Commission of the Bylaw change shown in italics:

ARTICLE II

Membership

Section 1. Members

The membership of the Commission shall consist of three residents of each compacting state, at least one of whom shall be an educator engaged in the field of higher education. *Although not a requirement, it is recommended that one of the Commissioners be a serving legislator (currently elected) from each compacting state.* The Commissioners from each state will be appointed by the Governor thereof as provided by law in such state. Any Commissioner may be removed or suspended from office as provided by the law of the state from which he shall have been appointed.

A PROPOSAL TO PLAN AND TEST THE TECHNICAL INTERCONNECTION
OF THE WASHINGTON LIBRARY NETWORK, BALLOTS (STANFORD UNIVERSITY)
AND THE OHIO COLLEGE LIBRARY CENTER

Staff: Eleanor Montague, Project Director (15% FTE); Karl Pearson, Systems Analyst (15% FTE); Secretarial/Clerical (15% FTE).

Source, type and amount of support:

Source of funds not yet determined \$275,000

Period of Support: July 1, 1976 - June 30, 1978

THE PROBLEM

There currently exist three major systems in the country that (1) support multiple libraries in various computer supported operations, (2) maintain large data bases of bibliographic and location information, and (3) provide remote access (through common carriers and, in some cases, the commercial Tymshare Tymnet system) to the data base. Collectively, these systems supply computer services to the majority of the country, with the OCLC system having the largest coverage and data base.

Unfortunately, currently, libraries must choose one system. Use of multiple systems for various services is difficult since a separate contract must be negotiated with each, there is no exchange of data among systems, and the terminal used to process data for one system cannot be used with other systems. In effect, then, the systems remain separate in all respects: operational, developmental, communication, equipment, timetable.

The results of this situation are unfortunate: redundant records are retained by each system (even records that are never used); there is redundant creation of original cataloging data and keying of data not already available in machine-readable form; development in each system continues in a virtual vacuum -- there is little consultation on design or communications compatibility; and a user of one system does not have access to the valuable bibliographic or holdings data in the other systems.

In addition, the Library of Congress is developing plans for a national network, as is the National Commission on Libraries and Information Science.

PROGRAM STATEMENT

Objectives: (1) To improve the communication among the developers and managers of the three bibliographic systems in question, the Library of Congress and the National Commission; (2) to test communication capabilities

between the systems and/or with the Library of Congress at a site in the West -- a test to be conducted and evaluated by the Western Network; and (3) to plan for future improvements that are logical extensions to the progress made during this grant period.

Method: The three computer systems will be asked to work with one another to a) plan for the interconnection, b) establish standards, (c) establish a task list, divide up responsibilities and prepare a schedule, and d) implement the first phase of the interconnection or exchange of data. The Western Network staff will work with the systems to test and evaluate interconnection capabilities as they become available. This activity will be conducted in accordance with Library of Congress and National Commission plans.

Abstract: The Western Network of WICHE is requesting funds from the Council of Library Resources (CLR) in combination with state library agencies and Western Network members to plan for the interconnection of the three major computer-based systems in the country.

Activities: The Western Network Project Director will meet with representatives of the three major systems, the Library of Congress and the National Commission to prepare the proposal to CLR. The proposal is due April 1, 1976.

ACTION REQUESTED

That the Commission approve the seeking of funds for the project. (Budget will be approximately \$275,000 for two years.)

COMPILATION OF NURSING EDUCATION RESEARCH TOOLS

STAFF: Mary Jane Ward, R.N., Ph.D., Project Director
To-be-appointed, Senior Staff Associate
To-be-appointed, Graduate Research Assistant
Jaci Ware, Project Secretary

PROPOSED SOURCE
OF FUNDING: DHEW, Division of Nursing

TYPE OF GRANT: Special Project Grant/ Research Contract

AMOUNT OF SUPPORT: First year: \$87,449; Second year: \$120,364;
Two year total \$207,813

PERIOD OF SUPPORT: Two (2) years

THE PROBLEM

There has been no systematic, concentrated effort to develop a compilation of tools which collect data on variables pertinent to research in nursing education. Many of these tools are referred to in the published literature but copies of the tools themselves are not included and often are difficult to locate. Because of the problems of identification and access to these tools, each person tends to develop his or her own. Not only does this pose problems when one wishes to compare results from different studies but the tools used are often hastily constructed and have minimal reliability and validity testing.

This project is a response to these problems. It is designed to develop and to publish a compilation of tools which collect data on variables pertinent to nursing education research. A compilation could increase the quality and quantity of nursing education research as well as the effectiveness and efficiency with which the research is conducted.

THE PROJECT

Goal: The long-range goal of this project is to improve the quality of nursing education research by increasing the effectiveness and efficiency with which that research is conducted.

Objectives:

1. Review pertinent published and fugitive literature for tools pertaining to nursing education and nursing education research.
2. Obtain a copy of the identified tools and relevant information regarding the development of the tools.
3. Develop a classification system for the tools and the variables to be studied.

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4. Evaluate each tool in terms of psychometric qualities and significance to nursing education research and evaluation.
 5. Prepare an abstract and a critique of each tool which meets the established criteria for inclusion.
 6. Prepare brief descriptions of tools which meet all established criteria for inclusion but which are adequately described in other readily accessible compilations.
 7. Prepare brief descriptions of tools which meet all other established criteria for inclusion but as yet, have little established reliability and validity.
 8. Summarize the trends in nursing education with emphasis upon instrumentation.
 9. Make recommendations regarding priority areas for tool development.
 10. Publish a compilation which will contain the outcomes of the objectives stated above.

Methods: A planned, systematic effort will be made to locate tools for inclusion in the compilation. Detailed information will be sought on each tool considered for inclusion based upon criteria developed by the project staff and the Advisory Committee. If a tool meets the criteria for inclusion, an abstract which describes and criticizes the tool will be prepared by the project staff.

The finished compilation will include:

1. An introductory or background section;
2. Abstracts, critiques, and copies of the tools which meet the established criteria for inclusion;
3. Brief descriptions of tools which meet the criteria for inclusion but are adequately described in other readily accessible published compilations (appropriate references to the other compilations will be included);
4. Brief descriptions of tools which meet all other criteria for inclusion but as yet have little established validity and reliability;
5. A summary of trends in nursing education with emphasis on instrumentation;
6. Recommendations regarding priority areas for tool development.

Abstract: This project will contribute to the improvement of the quality of nursing care by providing a compilation of data-collecting tools related to nursing education research. The published compilation will include a wide variety of tools selected according to a specified criteria. For each tool included, a copy of the tool along with an abstract, description, and critique will be provided.

PROJECT STATUS

This proposed project builds upon and expands the work undertaken in a two-year contract between the Division of Nursing and WICHE: Compilation of Nursing Research Instruments.

Under that contract, a compilation of research instruments which deal with clinical nursing is being developed. The publication will contain copies of some tools as well as descriptions and critiques developed in a style and format that will make the compilation useful to clinical nurse researchers. In addition to these descriptions and critiques, the compilation will contain brief descriptions of other appropriate tools which are adequately described in other publications. Appropriate references to those compilations will be included.

The compilation will provide a valuable nursing reference which should improve the quality of nursing research. It is also expected that such a compilation will (1) increase the effectiveness and efficiency of both the neophyte clinical nurse researcher and the veteran clinical nurse researcher in carrying out research; and (2) motivate additional clinical nurses to participate in clinical nursing research. The experience of the project staff to date indicates that these will, indeed, be some of the outcomes.

While the present project addresses itself to tools related to clinical nursing practice, experience indicates that there is a need for a compilation of tools related to nursing education research. This need has been demonstrated through the review of the literature for the current project and the frequency and nature of requests for copies of research tools related to nursing education received by the current project staff. Given that input, knowledge that the ultimate goal of both the current and proposed project is to improve patient care, and that the proposed project will be another step toward the attainment of a Western Council on Higher Education for Nursing (WCHE) goal "To substantially increase nursing research efforts" and a Western Interstate Commission for Higher Education (WICHE) goal "To improve the quality of education beyond high school level", the Executive Board of the Western Council on Higher Education for Nursing has promoted the development of a project to compile nursing education research tools.

The WCHE Executive Board has concluded that because of experience with the current compilation project and its long history of interest in and success with research projects, WICHE is uniquely qualified to undertake the project described herein. On January 8, 1976, the Executive Board acting on behalf of the entire Western Council on Higher Education for Nursing requested that WICHE submit this proposal.

The proposal is first being submitted as a special project grant. Should Division of Nursing contract funds become available for this effort, preference is for the contract mode of funding.

ACTION REQUESTED

Approval to accept and expend funds for a project designed to develop and publish a Compilation of Nursing Education Research Tools.

COMPILATION OF NURSING EDUCATION RESEARCH TOOLS

Tentative Budget

<u>Item</u>	<u>First Year</u>	<u>Second Year</u>	<u>Total</u>
1. Personnel costs	\$65,369	\$ 71,359	\$136,728
2. Consultant service	4,275	4,275	8,550
3. Equipment	670	-0-	670
4. Supplies (routine office)	786	834	1,620
5. Travel (staff)	2,755	2,924	5,679
6. Travel (consultants)	2,880	3,048	5,928
7. Other Expenses	<u>10,714</u>	<u>37,924</u>	<u>48,638</u>
8. Total Direct Costs	<u>\$87,449</u>	<u>\$120,364</u>	<u>\$207,813</u>

Line 1: Personnel includes salaries and benefits for 1.0 FTE professional nurse staff, 1.0 Senior Staff Associate, 1.0 Graduate Research Assistant and 1 secretary.

Line 7: "Other" expenses for the first year includes office rent, telephone tolls, copying expenses, meeting expenses, and miscellaneous expenses.

"Other" expenses for the second year includes those listed above plus the following: editing of final compilation \$3,200; printing \$22,000; distribution of publication \$1,950.

MANAGEMENT TRAINING
FOR
EDUCATIONAL OPPORTUNITY PROGRAM (EOP) ADMINISTRATORS

Staff: Spike Adams, Staff Associate; Denise Garcia, Secretary

Source, Type, and Amount of Support: To be determined

Period of Support: July 1, 1976 through June 30, 1977

THE PROBLEM

The administrators of Educational Opportunity Programs (EOP) play a crucial role in expanding educational opportunities for minority students at postsecondary institutions. Not only are they responsible for planning and managing a wide range of program activities, but they must also coordinate institutional resources that will promote the cultural, social, and academic development of minority students. In effect, EOP administrators are charged with managing special service programs in a complex environment --an environment that is frequently unstable in terms of funding, political pressure, and institutional support.

Ironically, EOP administrators who help promote or facilitate the training and education of students are generally in need of training themselves. Because the work experience and academic background of many EOP administrators tend to be in the areas of teaching, counseling, and other related areas, often they have not had the kind of administrative or managerial experience that would prepare them for the leadership role in EOP. The unfortunate result of a mismatch of skills and experience is too often a high turnover of EOP administrators, a concomitant discontinuity in program management, and an unnecessary waste of valuable program resources.

Admittedly, some Educational Opportunity Program administrators have survived or thrived on intuition or trial and error. However, a large number are lacking in administrative know-how and familiarity with the structure and processes of higher education. In any case, present EOP administrators can benefit greatly from theoretical and experiential training and, thereby, improve their performance as managers and increase the effectiveness and efficiency of their overall program operation.

PROGRAM STATEMENT

Objectives: (1) To improve the management performance capabilities of EOP administrators; (2) to increase the overall effectiveness and efficiency of their academic and support programs' operations; and (3) to develop a management training manual for EOP administrators that can be disseminated in the West.

Method: A limited number of interested participants will be identified through a mailing to EOPs at western colleges and universities. The selected individuals will then participate in several intensive two-week study sessions that will focus on management by objectives, organizational communication, budgeting, program evaluation, and other management topics selected by the participants. In addition, each EOP administrator will be involved in a practicum, which will be supervised by a faculty member on

his or her campus, to promote the utilization of learned knowledge and skills. Several on-site visits will be made to the campuses of EOP administrators to offer consultation, to provide additional support, and to evaluate progress made toward achieving the objectives of the practicum.

A trainer and a core of consultants will plan, manage, and evaluate the training sessions and carry out the on-site visits. As the project coordinator, the trainer will assist in the development of the management training manual.

Abstract: In order to improve management in Educational Opportunity Programs (EOP) on western campuses, the staff proposes to develop a two-year project to improve the management performance capabilities of EOP administrators; to increase the overall effectiveness and efficiency of their academic and support programs' operations; and to develop a management training manual for EOP administrators that can be disseminated in the West.

ACTION REQUESTED

Approval to seek funds for the proposed Management Training for Educational Opportunity Program (EOP) Administrators.

BUDGET

Estimated costs: \$100,000 per year for two years.

memorandum

TO: Executive Committee

INFO: All other Commissioners

FROM: John Staley

SUBJECT: Financial Report-March 1976

DATE: February 17, 1976

Attached are three schedules which reflect the latest estimates of the WICHE "hard money" situation for the current 75-76 fiscal year.

Schedule 1: The WICHE general fund.

Schedule 2: The detail administrative expenditures, that is, the indirect costs. (The net administrative expenditures after allowing for indirect cost reimbursements from grants and contracts are reflected in Schedule 1.)

Schedule 3: The state mental health funds.

The "bottom line" (17 on Schedule 1) on this is the amount available for contingencies. These are in effect the WICHE "reserves". The amount is now estimated to be about \$168,000 which is \$24,000 higher than budgeted. The higher amount is the result of more interest income than budgeted, plus underspending in a couple of programs funded by hard money. This is offset in part by an increased draw from the general fund for unreimbursed indirect costs.

It should be pointed out that about \$17,000 of the \$168,000 in contingency funds has been used to cover a three month's hiatus in the outside funding for the Indian Education Program headed by Pat Locke. It was hoped that the outside funder would make the grant retroactive to cover the three months. Unfortunately that did not happen, and the contingency funds were used. External funds now awarded will carry that program through March 31, 1976, and a grant has been applied for from the Ford Foundation to carry it further. No additional WICHE contingency funds have been committed.

Also, the indirect cost audit for the fiscal year ended June 30, 1974 still has not been settled. Indirect cost income for 1973-74, 1974-75, and 1975-76 could be affected by the final outcome of the audit, and the maximum draw on contingency funds could be as high as \$100,000; however the Staff is confident it will be very much less.

Three other points should be mentioned concerning the hard money budgets for this year.

memorandum continued

First, most of the \$33,000 budgeted for augmentation of WICHE public information will not be expended. The plan was to have meetings in Boulder with the governor's aides and legislative analysts. For a number of reasons, these were not held. It is felt that these dollars should not be used without the involvement of the new Executive Director.

Second, a new vacation accrual accounting procedure was implemented at WICHE on January 1, 1976. Budgets are now charged for vacation earned at the time it is earned. This was not provided for in the budgets prepared last spring. This unbudgeted cost offsets the savings from the public information budget explained in the paragraph above.

Third, all of the estimates appearing on these schedules assume that a sub-contract will be negotiated with the Mountain States Health Corporation (MSHC) for the administration and management of the Mountain States Regional Medical Program grant to WICHE. This means that indirect cost reimbursements to WICHE from that grant will stop at the time the sub-contract begins. It is planned this will happen April 1, 1976. This arrangement will have some impact on the hard money budgets. The draw on the general fund for unreimbursed indirect costs will be about \$9,000 higher. In addition the indirect cost rate to the other WICHE grants & contracts will go up slightly, and the indirect costs charged to these will increase approximately \$11,000.

As you probably are aware, the RMP is scheduled to phase out June 30, 1976. There had been some feeling this date might be extended, if the FY 1976 appropriation for HEW contained RMP transition dollars. The appropriation bill that was eventually passed over the President's veto effectively has no money for RMP. Accordingly, the sub-contract with MSHC seemed to be the smoothest form of transition and phase out of RMP. Under the sub-contract, MSHC will be responsible for the administrative close out of RMP, and the monitoring of all projects which are using unexpended RMP funds and continuing beyond July 1, 1976. All expenditures under the sub-contract will be made from remaining RMP grant funds.

The MSHC is a non-profit corporation created with the hope that some of the work began under RMP could be carried on with other sources of funding. It is separate and independent from WICHE. The RMP Regional Advisory Council presently serves as the Board of Directors for MSHC. Some staff are currently working jointly on RMP and MSHC activities. Salaries and related expenses for these staff are divided between WICHE and MSHC in proportion to the time and effort spent on each activity.

WICHE GENERAL FUND
1975-76 Budget and 1975-76 Estimate
As of 2/1/76

		Budget(a)	Estimate	Estimate over (under)
FUNDS AVAILABLE:				
1.	Carryover from year ending June 30, 1975(b)	\$275,174	\$275,174	--
2.	Annual Dues	364,000	364,000	--
3.	Interest and Miscellaneous	75,000	87,000	12,000
4.	Total Income	<u>\$714,174</u>	<u>\$726,174</u>	<u>\$12,000</u>
FUNDS APPLIES:				
<u>Program Direct Costs</u>				
5.	Student Exchange Program	\$159,000	\$159,000	--
6.	Regional Services Unit	52,270	44,300	(7,970)
7.	Legislative Conference	30,000(b)	30,000	--
8.	Western Council on Higher Education for Nursing	71,400	71,400	--
9.	WICHE Policy Analysis Service	28,701	22,000	(6,701)
10.	WICHE Futures Committee - Seed Money	<u>25,000</u>	<u>25,000</u>	<u>--</u>
11.	Total Program Direct Costs	<u>\$366,371</u>	<u>\$351,700</u>	<u>(\$14,671)</u>
<u>Administrative Costs Net of Indirect Costs</u>				
<u>Reimbursement</u>				
12.	Commissioner Meeting Expense	\$ 54,000	\$ 54,000	--
13.	NCHEMS & RMP Non Allowable Contract Expenditures	2,400	2,400	--
14.	25% of Communications & Publications Units (c)	32,694	29,600	(3,094)
15.	Other Indirect Costs Not Reimbursed (Schedule 2)(d)	115,365	120,493	5,128
16.	Total Net Administrative Expenditures	<u>\$204,459</u>	<u>\$206,493</u>	<u>\$2,034</u>
17.	Contingencies	<u>\$143,344</u>	<u>\$167,981</u>	<u>\$24,637</u>
18.	Carryover to next year	--	--	--
19.	Total Funds Applied	<u>\$714,174</u>	<u>\$726,174</u>	<u>\$12,000</u>
20.	Current Year Expenditures (Over) Under Current Year Income	<u>\$(131,830)</u>	<u>\$(107,193)</u>	<u>\$ (24,637)</u>

Notes: (a) Approved at Annual Meeting, August 1975.

(b) Includes \$15,000 transferred from escrow account to current year's budget for Legislative Work Conference.

(c) The remaining 75% of these budgets are included in the indirect cost budgets (Schedule 2).

(d) 1.	Charged to programs funded by WICHE General Fund (lines 5-14 above).	\$ 87,953	\$ 84,463	\$ (3,490)
2.	Unreimbursed on grants and contracts	27,412	36,030	8,618
3.	Total	<u>\$115,365</u>	<u>\$120,493</u>	<u>\$ 5,128</u>

WICHE INDIRECT COSTS
1975-76 Budget and 1975-76 Estimate
As of 2/1/76

WICHE INDIRECT COSTS:	Budget (a)	Estimate	Estimate over (under)
1. Executive Director's Office	\$89,230	\$95,300	\$ 6,070
2. Recruitment Expenses-Executive Director	10,000	7,000	(3,000)
3. Business Office	152,808	159,500	6,692
4. Purchasing/Physical Facilities Mgt.	49,751	57,500	7,749
5. Mailing/Duplicating Services(b)	46,664	53,400	6,736
6. 75% of WICHE Publications (c)	15,697	13,700	(1,997)
7. 75% of Communications Unit (c)	26,970	28,300	1,330
8. 75% of Augmentation of WICHE PR (c)	24,977	--	(24,977)
9. 75% of WICHE Publications Unit (b)(c)	30,440	43,300	12,860
10. Personnel and Affirmative Action Offices	84,624	84,800	176
11. Library	41,642	46,500	4,858
12. WICHE - Program Planning	<u>33,779</u>	<u>34,400</u>	<u>621</u>
13. Total WICHE Indirect Costs	\$606,582	\$623,700	\$ 17,118
14. Less Indirect Cost Reimbursements on Grants and Contracts	<u>\$542,284</u>	<u>\$550,238</u>	<u>\$ 7,954</u>
15. Net Absorbed by General Fund	<u>\$ 64,298</u>	<u>\$ 73,462</u>	<u>\$ 9,164</u>
DIVISIONAL INDIRECT COSTS:			
<u>General Regional Programs</u>			
16. Office of the Associate Director - GRP	\$125,562	\$117,600	\$ (7,962)
17. Less Indirect Costs Reimbursements	<u>79,715</u>	<u>75,020</u>	<u>(4,695)</u>
18. Net Absorbed by General Fund	<u>45,847</u>	<u>42,580</u>	<u>(3,267)</u>
<u>Planning and Management Programs</u>			
19. Office of the Associate Director - P & M	\$102,858	\$108,500	\$ 5,642
20. Deputy Director's Office - P & M	70,685	69,900	(785)
21. Administration & Dissemination - P & M	91,015	111,200	20,185
22. Board and Advisory-NCHEMS	<u>61,742</u>	<u>48,900</u>	<u>(12,842)</u>
23. Total P & M Division Indirect Costs	\$326,300	\$338,500	\$ 12,200
24. Less Indirect Cost Reimbursement	<u>321,080</u>	<u>333,599</u>	<u>12,519</u>
25. Net Absorbed by General Fund	\$ 5,220	\$ 4,901	\$ (319)
26. Net Absorbed by General Fund(Lines 15, 18, 25)	<u>\$115,365</u>	<u>\$120,943</u>	<u>\$ 5,578</u>
<u>Mental Health and Related Areas</u>			
27. Office of the Associate Director	\$106,696	\$106,800	\$ 104
28. Less Indirect Cost Reimbursements	<u>12,223</u>	<u>22,084</u>	<u>9,861</u>
29. Net Absorbed by Mental Health Funds	<u>\$ 94,473</u>	<u>\$ 84,716</u>	<u>\$ (9,757)</u>
30. <u>Regional Medical Programs</u>	All Costs Claimed as Direct Costs on Grants		

Notes: (a) Approved at annual Meeting August 1975

(b) These units are shown net of direct chargebacks to programs.

(c) The remaining 25% is included in the WICHE General Fund (Schedule 1).

WICHE
STATE MENTAL HEALTH FUNDS
1975-76 Budget and 1975-76 Estimate
As of 2/1/76

FUNDS AVAILABLE:	<u>Budget(a)</u>	<u>Estimate</u>	Estimate over (under)
1. State Voluntary Contributions for Mental Health Programs	\$ 97,500	\$82,500	\$(15,000)
2. Interest	3,000	6,800	3,800
3. Carryover from year ended June 30, 1975	<u>84,786</u>	<u>84,786</u>	<u>--</u>
4. Total Income	<u>\$185,286</u>	<u>\$174,086</u>	<u>\$(11,200)</u>
FUNDS APPLIED:			
5. Mental Health Division Indirect Costs charged on Mental Health Grants Not Reimbursed by the Grants (Schedule 2)	\$ 94,473	\$ 84,716	\$ (9,757)
6. Mental Health Council and other Mental Health Authorities Expenditures	20,500	17,000	(3,500)
7. Supplement to Western Center for Continuing Education	12,728	12,728	--
8. WICHE overall Indirect Costs charged on Mental Health Grants Not Reim- bursed by the Grants	20,511	14,679	(5,832)
9. Contingencies	<u>37,074</u>	<u>44,963</u>	<u>7,889</u>
10. Total Expenditures	<u>\$185,286</u>	<u>\$174,086</u>	<u>\$(11,200)</u>

Note: (a) Approved at annual meeting August 1975

SELECTED PUBLICATIONS -- DECEMBER 1975 to MARCH 1976

I. General

- _____ 1. WICHE Annual Report, 1975. 23,000 printed. In process.

II. Regional Programs -- General

- _____ 2. Mineral Engineering Student Exchange Program. 2,000 reprint.
- _____ 3. Communicating Nursing Research: Nursing Research Priorities: Choice or Chance, Volume VIII. In process. \$6.00 per copy.
- _____ 4. Analysis and Planning for Improved Distribution of Nursing Personnel and Services, Proceedings of the First National Conference. 470 printed.
- _____ 5. Analysis and Planning for Improved Distribution of Nursing Personnel and Services, Project Update.
- _____ 6. Models for Introducing Cultural Diversity in Nursing Curricula, Newsletter #2.
- _____ 7. WCHEN Update, Volume 1, No. 2. December 1975, Newsletter.
- _____ 8. Western Network Newsletter, No. 1, January 1976.

Note: The Resource Development Interns, as part of their educational experience, submit reports of their activities and the recommendations or results of their particular projects. In order to assist the agencies', as well as the interns' own professional development, these reports, a partial list of which follows, are published in limited quantities and are available on inter-library loan from the depository libraries.

- _____ 9. The Economic Efficiency of Irrigation Ditch Use in Reno-Sparks, Nevada by Holly King.
- _____ 10. Social Profile of the Bureau of Land Management, Ukiah District by Michael Mandich.
- _____ 11. Taos Valley: A Historical Survey by Larry Lopez.
- _____ 12. Retsil History Project by Michael Saunders.
- _____ 13. Statewide Mineral Resource Inventory of Wyoming: A Review of Solable Minerals by Patrick Canney.

- _____ 14. Unalakleet River Fisheries and Recreation Inventory by Krieger.
- _____ 15. Housing Study for the Wheatland Impact Area by Steven Wilson.
- _____ 16. The Housing Study for the City of Laramie by John C. Cummings.
- _____ 17. A Citizen's Guide to Land Use Planning by Donna Dixon.
- _____ 18. Housing Study of Sheridan County by William Bell.
- _____ 19. Sheridan County Data Base Book by William Bell.
- _____ 20. An Economic Profile of Eastern Oregon Counties by Robert McCulloch.
- _____ 21. Computer Programs for Cluster Analysis and Other Statistical Information by Salahuddin Faruqui.

III. Regional Programs -- Mental Health and Human Services

- _____ 21. Summer Work Study Program in Mental Health and Human Services, brochure. 900 printed.
- _____ 22. Training Manual for Student Service Program Development. 2,500 printed.
- _____ 23. Training Manual for an Ecosystem Model. 3,500. In process.

IV. National Center for Higher Education Management Systems

- _____ 24. NCHEMS Products. 12,000 printed.
- _____ 25. Academic Unit Planning and Management, T.R. 75. 2,200 printed. \$3.00 per copy.

Copies of the above publications are available upon request. Use this page as an order form. Please indicate quantity wanted, special shipping instructions, and a shipping address. Give the completed form to any WICHE staff member or mail directly to: Publications Unit, WICHE, P.O. Drawer P, Boulder, Colorado 80302.

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