

PRE-INSPECTION CHECKLIST

Compliance Checklists Development

- Obtain Information Needed to Develop Compliance Checklist
 - Applicability Information
 - Identification of Affected Sources
 - Identification of Compliance Methods Chosen
 - Identification of Control Devices Used
 - Selection of Compliance Period
 - Occurrence of Compliance events that trigger requirements
- Develop Facility and Unit-Specific Compliance Checklists using Excel Spreadsheet

Inspection Planning

- Arrange easily location meeting place
- Obtain detailed directions to meeting place
- Arrange transportation to source or verify that vehicle is appropriate for roads to source
- Confirm safety equipment needed
- Estimate and schedule sufficient time period for inspection